

Ongoing Work Support and Safety Plan

Introduction

We must plan for the safety, confidentiality, and wellbeing of survivors who use their voice for change in the sector. This includes planning for the physical and emotional wellbeing of the survivor and their dependents. When survivors are beginning to undertake a piece of ongoing work, we recommend completing a risk assessment for each individual participant and another wider project specific risk assessment.

Purpose

This document was created to be used as a template to think through the many potential components of survivors' safety and wellbeing. It is in two sections, firstly the general work considerations and secondly the specific considerations for everyone involved. This document will need to be adapted to meet the specific needs of the survivor and may include factors not already captured on the template.

Section 1: General Work Safety Assessment

Complete this for the project, then complete section 2 with each individual survivor involved

Project	
What is the project?	
<p>What is the role of survivors in this project?</p> <p>Bear in mind that different survivors may choose to take part in different elements of a project, whilst some may like to be involved throughout. Think about the broad range, including:</p> <ul style="list-style-type: none">• Shaping funding bids• Cocreating research materials or developing peer researchers• Document review• Presentations of work time out?	
What scope is there for survivors to develop the project?	
<p>Who is providing support for survivors on this project?</p> <p>What training have they received to ensure this is safe and supportive?</p>	
How much time will the project require of survivors?	
What are the project deadlines?	

Event	
<p>Will the project involve a single survivor, or multiple survivors? Will they be working together or separately?</p>	
<p>How will survivors be acknowledged in the work</p>	
<p>Debrief</p>	
<p>How will you feedback to the survivor about the impact of their input?</p> <p>How much scope is there for survivor input to impact responses? Make sure you do not overpromise on how, or to what extent, their input might be incorporated.</p>	

Section 2: Individual Event Safety Assessment

Complete this with each individual survivor involved

Name	
Preferred pronouns	
Accessibility	
Current risk summary	
Confidentiality	

Topic	Question? Concerns?	Notes	Actions and Owner
Duration of project	How busy is the survivor at the moment? What capacity do they have to be part of this work?		
Work platforms	Will the work be in-person, online or hybrid? Does the survivor have any accessibility requirements that may impact this, or use of certain tools?		
What is the survivors' role in this project?	Check the understanding of the survivor and the project lead, to confirm this matches.		
Working with others	Will the survivor be working with people from other agencies? What impact does this have on their safety requirements?		
Support	Is support required? Where a supporter is not required is there someone who can be contacted if support is required (e.g. by phone?) Are there specific elements of this work that could be particularly triggering? What specific support will the survivor need? Are there any particular triggers that may be encountered?		
Confidentiality	Will the survivor be using a pseudonym, or participating anonymously (for example, completing document review only)?		
	Will there be different confidentiality requirements for different elements of the work? (e.g. is the survivor speaking at a launch event, this may have different requirements to internal meetings).		
Accessibility	Are there any accessibility considerations for the survivor?		